

## Proposals for the Role of an Enhanced Macclesfield Local Service Delivery Committee (LSDC)

- 1) The Committee will consist of the 12 Elected Macclesfield Borough Ward Members:

Broken Cross Ward	– 2 Members
Macclesfield Central Ward	– 2 Members
Macclesfield East Ward	– 1 Member
Macclesfield Hurdsfield	– 1 Member
Macclesfield South	– 2 Members
Tytherington	– 2 Members
Macclesfield West and Ivy	– 2 Members

- 2) The terms of reference for the Committee are set out in Appendix A
- 3) The quorum for Committee meetings is **x** Members
- 4) The Committee will meet **x** times per year
- 5) A Chairman and Vice Chairman will be elected by the Committee from amongst its membership.
- 6) **Once** per year a Macclesfield Assembly meeting will be convened, membership to comprise the Service Delivery Committee Members plus **x** representatives of the Make it Macclesfield Economic Forum (**Community Interest Company?**) and **x** representatives of the Macclesfield Civic Society and **X** representatives of local Faith Groups.
- 7) Non elected representatives of the Assembly will not have voting rights.
- 8) **Agenda** items can be proposed to the Chairman by any member of the Assembly upto two weeks before each meeting. Meetings of the Assembly will be open to the public? Recommendations on issues and needs within the unparished area of Macclesfield can be made to the Cabinet.
- 9) At each meeting (of the LSDC or Assembly), members of the public can submit a question to the Chairman on matters that are relevant to the unparished area of Macclesfield. All questions must be in writing and received no later than 3 clear working days before the start time of the meeting?
- 10) **The ELSDC may invite other properly constituted organisations within Macclesfield to join the membership of the Macclesfield Assembly.**

## Appendix A

### Enhanced Local Service Delivery Committee Terms of Reference

1. To investigate and monitor the delivery and effectiveness of services provided by the Council to the residents and other stakeholders in the unparished area of Macclesfield.
2. To advise and make recommendations to the Cabinet on issues and needs within the unparished area of Macclesfield.
3. To be the Council's consultee in matters and decisions relating exclusively to the unparished area of Macclesfield in relation to planning matters, the closure of facilities, and the terminations of services.
4. To liaise and co-operate with local organisations – voluntary, statutory or commercial – in pursuing the wellbeing of the unparished area.
5. To nominate, from within its membership, representative(s) to serve on local bodies when invited to do so by local bodies.
6. In the event of a decision to establish a Town or Parish Council (or alternative equivalent) for the unparished area of Macclesfield, to advise and liaise with the Council on preparatory measures required for the devolution of service provision and /or the transfer of assets in accordance with the Council's policy for local service delivery arrangements.
7. If and when appropriate, to consider and review the cost implications of both the delivery of services and the delivery of assets within the unparished area in accordance with the policy for Local service delivery arrangements, and to make recommendations to Cabinet.
8. To make recommendations to cabinet on the level of service provision by the Council.
9. If and when appropriate, to consider and accordingly make recommendations to the Cabinet with regard to the necessity for and amount of any "special expense levy" being or likely to be imposed on the unparished area.
10. Traffic Management Issues (*legal advice required to explore what is possible – e.g. comment on proposals / make recommendations etc?*).
11. To encourage the provision of leisure facilities (including parks and play areas).
12. In accordance with the Council's agreed policies, deal with local Grant Aid applications.

13. Consider the formulation of schemes for progression utilising monies paid to the Council as Developer contributions under Section 106, Town and Country Planning Act 1990.
14. Approve the allocation of street names to the streets serving new developments or the alteration of existing names (in order to avoid confusion)
15. Liaise and consult with local people and the voluntary sector in order to formulate a response to consultation exercises about strategic issues where the views of local communities are sought.
16. Be responsible for making recommendations to the Council on matters that concern the local community and which have been referred to the ELSDC by the Council.
17. To investigate and be responsible for making recommendations to the Cabinet, in so far as they relate to the unparished area of Macclesfield on the following:
  - a. Car Parks
  - b. Markets
  - c. Community Centres
  - d. Parks
  - e. Allotments
  - f. Visitor Centres
  - g. Toilets
18. Receive presentations on key strategic initiatives likely to affect the local residents.
19. Scope to hold an annual Public Forum on a topic chosen by the Committee. Such a debate to include the suspension of formal Council Procedure Rules to allow flexibility for extended public participation and comment.
20. Invite representatives from relevant organisations to attend committee meetings on a rotational basis to provide updates on current performance / initiatives and to be questioned by the Committee or members of the public.

The executive functions 10-20 above have been delegated to the Committee; alternatively the Committee may choose to make recommendations in respect of these items to the Cabinet.

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